

MINUTES OF THE PCC MEETING HELD ON 17TH SEPTEMBER 2014 IN THE LOWER PARISH HALL

PRESENT:

Rev'd David Nichol (Chair), Linde Alexander, David Burley, Janet Burley, Mary Christie, Sally Colbourne, Janet Dudley, Richard Garth, Bob Green, Rev'd Emma Goldby, Alistair Howie, Charles Pavey, Louise Smith and Edna Wardle

David Nichol then opened the meeting with a reading from Acts Ch.11 followed by prayers.

21/14 Apologies for absence were received from Ginny Pavey, Mike Speed and Mary Valpy.

22/14 Minutes of the last meeting were approved with the following amendment to 12/14 (Minutes of the last meeting):-the Vision Group will meet later in the autumn....

23/14 Matters Arising

Chancel handrail – now in place. Pat Thomas was thanked for her work in organising this.

War Memorial

Work will restart next week to clean the lower part of the memorial then re-inscribe the names.

Trinity Teams

David Nichol reported that quite a lot of people have signed up, including some who have not previously been involved in tasks to support services; some people who are already involved have not yet signed and will be invited to do so. It was felt that most Sundays could operate with those already signed up; names are still coming in and people can join at any stage. The aim is to start the system in November or January.

Making churches open and accessible

A metal security bar has now been fitted behind the vestry door. Louise is in contact with the police regarding the loan of a CCTV camera. Once this is in place she will draw up a rota for closing the church each weekday. Linde, Ruth Garth, Ken Smith and David Burley have kindly volunteered to help with this. Opening the church more will enable us to apply to more charitable trusts and to advertise the church with Tourist Information to encourage more visitors.

World War I commemoration service

This was well attended and very well received.

Continuing the enthusiasm created by the roof project

It was agreed that following a suitable break over Christmas and the New Year, a project should be identified on which to focus fundraising efforts. The congregation

could be asked for ideas in January then the local community asked to vote for nominate their choices; Waitrose and some banks do this. Ideas identified by PCC members included a recording studio for young people, The Bridge training workshops for young people, and a community garden. It was agreed that we should not set ourselves too ambitious a target; fellowship and enjoyment were as important as fundraising. To start us off, the Social Committee had agreed to organise a 'Bingo, Burgur in a Bun' event in February.

Events

The garden party in Barnards Green and the PCC Social event had both been very successful; thanks were given to those involved.

Sub-Committee reports – children's work

Janet Burley reported that SHINE, the new group for children and young people, is now up and running. A meeting had been held with Emma Pettifer, the Diocesan Children's Officer, who had given ideas such as occasional events to present the 'Open the Book' project. The Brownie leader is keen for us to invite Brownies' participation in the Nativity play.

24/14 Correspondence

David Burley had received a bill for £156 for the security bar behind vestry door; it was agreed this was very reasonable and would be paid.

David Burley had received a letter from Worcester Diocese selecting Holy Trinity to participate in 'Everyone Counts', a survey about the profile of church congregations. It was agreed to ask the congregation to complete the short survey at the main morning service on 26th October.

25/14 Matters to be discussed

Harvest Festival

Tickets are available from David Burley and Richard Garth for the Harvest Lunch on 5/10/14. The produce will again be donated to the food bank. More volunteers are needed on Monday 6/10/14 to help distribute flowers – please contact Linde.

Christmas services

The following services were proposed by the Standing Committee and agreed by the PCC:

Sunday 30/11/14, 4.30pm:	Christingle service
Sunday 07/12/14, 10.30am:	Nativity service
Sunday 14/12/14, 6.30pm:	Carol service
Sunday 21/12/14, 10.30am:	Carol service
Wednesday 24/12/14, 4.00pm:	Crib service
Wednesday 24/12/14, 11.15pm:	Midnight communion
Thursday 25/12/14, 10.30am:	Family service with communion
Sunday 04/01/15, 10.30am:	Epiphany service

David Nichol was also looking into the possibility of holding a communion service on the morning of Thursday 01/01/15.

Christmas giving

Janet Burley agreed to find out if Crisis, a charity offering Christmas lunches and other support services to homeless people, produces suitable materials / envelopes for Christmas giving. David Nichol proposed that, this being the case, we would donate our Christmas giving to Crisis this year; if not we would donate to Christian Aid. This was seconded by David Burley and agreed by all.

Christmas leaflets

The Standing Committee proposed and the PCC agreed that postcards would be produced as last year and distributed across the parish to advertise Christmas services. Aspect Design would be invited to print.

Christmas hampers

These would be organised by Mary Christie and Pat Thomas.

Northleigh Governor

Northleigh School required the agreement of Holy Trinity PCC to appoint Mrs Susie Wolff as a new Foundation Governor. David Burley and Emma Goldby had met with Mrs Wolff, and had received a very positive report from the Priory, of which she is a member. The proposal to appoint Mrs Wolff was agreed.

26/14 Forthcoming Events

Coffee mornings are being held on 20/9/14 (organised by Pat Cutler and Mary Christie at Pat Cutler's house) and on 27/9/14 (organised by Angela Partridge at Pat Thomas's house).

Come and Sing 4/10/14 in church. There has been an encouraging take up by singers and more are welcome (£10 per ticket from Charles Pavey, to include music). Audience tickets @ £5 will be available on the door.

Bridge Afternoon 15/10/14 in the Parish Hall. Tickets @ £12 per pair available from Mary Valpy and Zena Lloyd.

Ceilidh 18/10/14 in the Parish Hall, organised by Carole Davies. Tickets available in church from 21 Sept, £8 per person to include ploughman's supper. Bring own drink. No need to come with a partner – it will be easy to pair people up.

Brass band concert 25/10/14 in church, organised by Mike and Jean Burgess. Tickets available in church from 5th Oct, to include wine and nibbles. Richard and Sally are getting posters printed. Charles will ask for help in promoting via the Gazette / in town.

Poetry Please 26/10/14. Tickets available from Heather Clatton and Margaret Mason. Participants are invited to bring poems to read aloud.

Murder mystery play 22/11/14 in the Parish Hall, organised with the help of Malvern Wells Amateur Dramatic Society who will supply posters. Social Committee are organising a meal. World War II theme; 1940s dress encouraged.

Remembrance Sunday 09/11/14. No evening service at Holy Trinity; there will be a shared service at 7.00pm at the Ascension church, with the Malvern Male Voice Choir.

Christmas Fair 29/11/14 in the Parish Hall. We have a list of stall holders but one or two volunteers are needed to help organise; please see David Burley

Christmas lunch 07/12/14. Arrangements are in hand.

27/14 Sub-Committee Reports

Standing Committee minutes 02/07/14 – had been received.

Pastoral Care resume 09/9/14 – read and received.

Holy Trinity committee structure – David and Louise introduced the paper recommending a revised structure and terms of reference for HT committees. Key aims are to increase transparency and accountability, and clarity about which decisions are taken where. The proposed structure also aims to reflect what we want to achieve as a church, including better communication and outreach. The structure identifies how the many informal groups relate to the PCC through PCC sub-committees and it was agreed that this would helpfully improve two-way communication between such groups and the PCC, enabling the PCC to exercise its responsibility for all church activities and provide suitable protection and guidance, in particular for work with children and young people and ways in which the church is represented to the wider community. Changes were agreed to enable sub-committees, where necessary, to be chaired by non PCC members, and to recognise that some Standing Committee minutes may need to remain confidential.

Richard proposed, David Burley seconded and all agreed to the recommendations to adopt the new committee structure and the revised terms of reference. The working group would now meet to work out a proposed implementation plan / timetable which would be considered by the Standing Committee.

28/8/14 Treasurer's Report

Sally Colbourne introduced her report. The main deficit was in regular giving; this would be addressed after fundraising for the roof had ended. Expenditure was in line with budget; we are about to make a further payment of £10,000 towards the Parish Share. The roof fund now stands at about £72,000 plus a further £10,000 in grants promised. The WI had held a very successful lunch in aid of the roof fund and were thanked for their efforts; David Nichol will collect a cheque from them on 2nd Oct.

29/14 Date of next meeting – 19/11/14

30/14 Any other business

We had been approached by the nephew of Mr Dyson Perrins about creating cards for sale based on pictures he had taken of the East window which was given in memory of Mr Dyson Perrins. David Burley is enquiring into prices and timescale for printing; although the cards would be blank inside, it was felt important to have them in time for Christmas sales.

Richard reported that that the renovation of the kitchen in the lower Parish Hall was nearly complete. The front pews had been removed from the church as agreed and one was available for sale. The vestry and boiler room had been tidied up.

The Social Committee had agreed to organise mince pies and mulled wine for the carol service on 14/12/14.

There being no further business the meeting closed with prayers at 9.45pm.